

# Missouri Department of Transportation

Code: R01005

Title: Senior Railroad Safety Inspector

Exemption Status: Non-Exempt

Grade: 13

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## **Job Description**

**Effective Date** 07-01-2017

**Replaces  
(Effective Date)** 02-01-2017

**General Summary** The senior railroad safety inspector conducts advanced grade crossing, track, hazardous materials, motive power and equipment, operating practices and/or signal inspections. Responsibilities are performed under general supervision.

**Minimum/Required  
Qualifications** High School Diploma or GED/HiSET  
Federal Railroad Administration Certification as a track inspector, hazmat inspector, motive power and equipment inspector, operating practices inspector, or signal and train control or grade-crossing signal inspector is required within 18 months of hire.  
Four years of professional or technical experience in railroad construction, maintenance or operating practices; or highway-rail grade-crossing signal construction or maintenance; or regulatory compliance or enforcement; or related areas.  
Successful completion of a Range of Motion examination.

**Supervisory  
Responsibilities** Lead Worker Only

**Location** Central Office - Multimodal Operations

**Special Working  
Conditions/Job  
Characteristics** Job requires regular, statewide, overnight travel.  
Job requires exposure to physical hazards, health and safety risks, and/or adverse or otherwise undesirable characteristics in the environment.  
Job may require operation of vehicles to plow snow and spread ice control materials.

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## **Examples of Work**

- (1) Leads and conducts compliance inspections to ensure carriers maintain safe operations under federal and state regulations.
- (2) Leads and conducts complaint investigations; obtains data from carriers, conducts interviews, on-site inspections, reviews records and other agency reports; develops a resolution process and prepares a close-out report; works with carriers, citizens, legislators, union representatives and other state and federal agencies to resolve issues.
- (3) Conducts federal and state safety regulation training for carrier employees, shipping groups, labor unions and the general public.
- (4) Leads and conducts safety inspections of railroad property, including carrier facilities, rolling stock and other

equipment.

- (5) Leads and conducts accident investigations to determine root cause; works independently or as a team member to conduct unassisted or joint investigations with law enforcement, federal investigators or carrier officials.
- (6) Works with state, federal and local law enforcement officials and carriers to support the secure movement of people and goods by establishing processes to identify threats and vulnerabilities to the rail network.
- (7) Reviews railroad crossings to ensure compliance with Manual on Uniform Traffic Control Issues, Federal Railroad Administration and state requirements; conducts final inspections and completes proper paperwork.
- (8) Acts as duty officer on a rotating basis for incidents following normal work hours; receives preliminary information and conducts follow-up calls to the reporting carrier and federal and state agencies to initiate investigation procedures and determine whether on-site investigation is necessary.
- (9) Performs lead worker responsibilities, which may include providing general instruction, assigning and reviewing work, coaching and training, providing guidance and instruction in the proper and most efficient methods of accomplishing tasks, and providing input to the direct supervisor on staffing decisions and performance management.
- (10) Performs other responsibilities as required or assigned.

**The Missouri Department of Transportation promotes an equal opportunity workplace that includes reasonable accommodation of otherwise disabled applicants and employees. Please see your manager should you have any questions about this policy or these job duties.**