

# Missouri Department of Transportation

Code: R01595

Title: Intermediate Traffic Technician

Exemption Status: Non-Exempt

Grade: 8

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## Job Description

**Effective Date** 07-01-2017

**Replaces (Effective Date)** 01-01-2014

**General Summary** The intermediate traffic technician provides skilled technical or paraprofessional support in connection with traffic office activities, field traffic data collection, and traffic monitoring activities. Responsibilities are performed under moderate supervision.

**Minimum/Required Qualifications** High School Diploma or GED/HiSET, including successful completion of a trigonometry course and four years of experience in technical positions. Waiver of trigonometry requires approval from the Human Resources Director - Central Office.  
OR  
Associate Degree in Civil Engineering Technology or related field and two years of experience in technical positions.

**Supervisory Responsibilities** None

**Location** Central and District Offices - Highway Safety and Traffic

**Special Working Conditions/Job Characteristics** Job requires exposure to moderately adverse and undesirable environmental conditions.

Job may require operation of vehicles to plow snow and spread ice control materials.

## Examples of Work

- (1) Gathers and compiles data from hand count sheets, machine count tapes, and radar speed checks, and codes data for computer input.
- (2) Measures and records the speed of vehicular traffic, using electrical timing devices or radar equipment.
- (3) Performs routine monitoring of field traffic devices such as signs, signals, and roadway marking, with limited decision-making capabilities.
- (4) Assists in the review, preparation, documentation, and inspection of permit activities; explains process to customers; maintains permit database.
- (5) Performs field site reviews by documenting existing conditions using photo logs and video.
- (6) Interacts with internal and external customers in order to answer traffic-related questions, respond to complaints and requests, or to discuss traffic control ordinances, plans, policies, and procedures.
- (7) Maintains traffic databases such as sign logs, inventories, traffic project assignments, and progress reports;

collects and organizes data required for traffic studies.

- (8) Assembles field and crash data collected onto appropriate forms and reports.
- (9) May process appropriate requisitions for materials.
- (10) Performs other responsibilities as required or assigned.

**The Missouri Department of Transportation promotes an equal opportunity workplace that includes reasonable accommodation of otherwise disabled applicants and employees. Please see your manager should you have any questions about this policy or these job duties.**