

Missouri Department of Transportation

Code: R02503

Title: Airplane Pilot

Exemption Status: Exempt

Grade: 16

Job Description

Effective Date 01-01-2014

**Replaces
(Effective Date)** 06-01-2006

General Summary The airplane pilot operates and prepares the department's and other state aircraft for flight. Responsibilities are performed under moderate supervision.

**Minimum/Required
Qualifications** High School Diploma or GED/HiSET, plus additional coursework in aviation (flight operations).
Federal Aviation Administration license for commercial pilot, including instrument and multiengine certification.
Two years of pilot experience, including a minimum of 1500 total flight hours with at least 500 hours operating multiengine aircraft and a minimum of 100 hours operating a turbine engine aircraft (with consideration for current insurance criteria).

**Supervisory
Responsibilities** None

Location Central Office - Multimodal Operations

**Special Working
Conditions/Job
Characteristics** Job requires exposure to moderately adverse and undesirable environmental conditions.

Job may require lifting and carrying when performing airport inspection functions.
Job may require operation of vehicles to plow snow and spread ice control materials.

Examples of Work

- (1) Pilots Missouri state aircraft.
- (2) Advises management of flight operations and requirements for safe flight practices.
- (3) Visually and/or operationally inspects and readies aircraft for flight; schedules maintenance for aircraft.
- (4) Consults with flight schedulers on aircraft and airport suitability for flights; studies weather patterns and analyzes flight plans.
- (5) Orders aircraft fuel and tracks billing.
- (6) Analyzes data and performs special studies relating to aviation activities.
- (7) Conducts inspections of aviation and airport facilities for purposes of determining improvements needed, to obtain data for updating aviation and airport facilities, and to determine conformance to project specifications; confers with other department inspectors and aviation staff as needed.

(8) Performs other responsibilities as required or assigned.

The Missouri Department of Transportation promotes an equal opportunity workplace that includes reasonable accommodation of otherwise disabled applicants and employees. Please see your manager should you have any questions about this policy or these job duties.