

Missouri Department of Transportation

Code: R05471

Title: Structural Resource Manager

Exemption Status: Exempt

Grade: 20

Job Description

Effective Date 03-01-2008

Replaces (Effective Date) 04-01-2006

General Summary The structural resource manager is responsible for addressing structural engineering issues and supervising the engineers and technicians responsible for designing and detailing all bridge plans produced by the department. Responsibilities are performed under general supervision.

Minimum/Required Qualifications Bachelor's Degree: Civil Engineering
Licensed as a Professional Engineer in the State of Missouri.
Post-graduate experience in civil engineering with a demonstrated proficiency in structural design.
Nine years of experience in civil engineering, including four years in a supervisory or administrative position. An advanced degree in civil engineering with an emphasis in structures may be substituted for a maximum of two years of experience.

Supervisory Responsibilities Full Supervision

Location Central Office - Bridge

Special Working Conditions/Job Characteristics Job requires occasional, statewide and/or national, overnight travel.

Examples of Work

- (1) Supervises engineers and technicians responsible for designing and detailing all department bridge plans; makes hiring and other employment related decisions, assigns work, disciplines, conducts performance management, and trains employees.
- (2) Determines resource needs and assigns employees accordingly.
- (3) Works with structural project managers and liaison engineers to commit resources to design teams and make production decisions; rebalances workloads as necessary.
- (4) Provides technical expertise on structural engineering policies and projects.
- (5) Signs and seals structural plans and related documents as necessary.
- (6) Participates on the Bridge Management Team to address issues related to the division's budget and

policies.

- (7) Performs structural design calculations needed for preliminary and final design of bridges.
- (8) Serves as a technical expert to districts and other divisions regarding structural engineering issues and questions.
- (9) Performs supervisory responsibilities in a manner consistent with the department's Affirmative Action Program.
- (10) Performs other responsibilities as required or assigned.

The Missouri Department of Transportation promotes an equal opportunity workplace that includes reasonable accommodation of otherwise disabled applicants and employees. Please see your manager should you have any questions about this policy or these job duties.